

Architectural Submittals

The submittal of all commercial architectural documents should include a review of the architectural section of [form ABI-2](#). Any portion of the architectural section that is applicable to your project should be checked, completed and thorough information for that item shall be supplied.

Any items that are not applicable should be checked off in the N/A column.

The architectural submission shall include any and all architectural requirements from other construction disciplines. Architectural plans shall be of sufficient detail to permit a complete understanding of the scope of your project.

The cover sheet of all projects shall contain the design building codes, the building design criteria such as seismic design, wind loads, snow loads, developed concrete strengths, soil bearing pressure, etc.

The cover sheet shall also contain the code allowable height and area, the actual height and area, and detailed calculations to support any height and area increases.

Interior elevations shall be provided for all cabinet work and millwork. A detailed accessibility assessment shall be provided. Site plans in a detail no greater than 1 inch = 20 feet shall be provided.

Restroom details shall be at a scale not greater than ¼ inch per foot.

Architectural plans should acknowledge any required testing as provided by the Code.

Remember that the more detailed your plan submission, the more expedient the plan review process is, resulting in a quicker turn around time with less plan review comments requiring responses. You can not provide too much detail, but you can provide too little.