



File #: _____
Permit #: _____
Date: _____

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APPLICATION FOR UCC SIGN PERMIT

Site Information Political Subdivision and County names are required	Facility Name (name of company, mall, institution, university, etc.): _____ Building and/or Tenant Name _____ Street Number and Name _____ City _____ State _____ Zip Code _____ Political Subdivision _____ County _____ Previous L&I File Number (if sign was previously approved or if electric circuit will be pulled from building): _____ Contact Name: _____ Phone: _____ E-Mail: _____
Proposed Sign Information	<input type="checkbox"/> Ground Sign <input type="checkbox"/> Marquee Sign <input type="checkbox"/> Pole Sign <input type="checkbox"/> Projecting Sign <input type="checkbox"/> Roof Sign <input type="checkbox"/> Wall Sign <input type="checkbox"/> Combination Sign Sign dimensions: _____ (height) x _____ (width) = _____ (Sq. ft.) Sign material(s): _____ Method of attachment _____ Illumination: <input type="checkbox"/> None <input type="checkbox"/> Electrical <input type="checkbox"/> Incandescent <input type="checkbox"/> Fluorescent <input type="checkbox"/> Neon <p style="text-align: center;">Note: If illuminated, all electrical details must be shown on drawings.</p>
Plan Requirements	Two (2) copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale on pages which are at least 18" x 24" and sealed by a licensed architect or engineer or they may be 8 1/2" x 11" if all dimensional details are clearly indicated! Signs shall comply with the requirements of Appendix "H" of the International Building Code. These plans must detail: <ul style="list-style-type: none"> The dimensions of the sign and any supporting members. If roof mounted sign, provide the height from the roof level to lowest part of sign and the height from roof surface to the top of the sign. If ground mounted sign, the height from ground level to the top of sign. If a wall mounted sign, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached. If a free-standing sign, the setbacks from property lines, buildings, driveways, and the edge of an improved road or curb (shown on a plot plan). The materials, finish, construction including loads (wind & seismic), stresses, anchorage, any illumination, and the fail-safe provisions for animated devices (if any) shall be provided. Other pertinent engineering or construction data.
Applicant & Owner Information (All fields are required)	Applicant Name _____ Street Address _____ City _____ State _____ Zip Code _____ Phone _____ E-Mail _____ Owner Name _____ Street Address _____ City _____ State _____ Zip Code _____ Phone _____ E-Mail _____